



WELCOME TO THE POD!

A new system for wraparound care at Moorgate Primary Academy.

The Pod – New Wrap Around Child Care at School

As you know, we have desperately been looking for a safe way to bring back Child Care and to accommodate your needs (supporting working parent's / key workers / vulnerable families). I am pleased to tell you that we are finally in a position to do this. Therefore, from Monday 16th November, our before and after school provision is back! As I'm sure you will appreciate, this has not been an easy undertaking, and we have had to make adjustments, but we are now in a position to offer the following:

New Brand for a New System – The Pod!

We have retired the name Busy Kids and are replacing it with The Pod! The Pod is the room where the children were (prior to the hall) and the significance of The Pod is the name for a family (of dolphins) that never leaves anyone out (this was an assembly that I did with the children a while back). Therefore, The Pod is a place where children will always be welcomed, never feel left out and always feel included as part of a group. **#PodSquad!**

The Rule of 6!

We can accommodate up to 6 children from each class, per session, to attend The Pod. The children will remain at a table in their class bubbles and will not mix with other bubbles whilst at The Pod. The hall will be set up with 12 socially distanced tables and children will remain at their tables for the sessions.

Each session must be booked in advance and we will not be able to accommodate more than 6 children per class. If 6 children from your child's class are already booked in, you will not be able to book that session.

When dropping off / collecting children, this will be from the first door in the hall. Parents are asked to wear masks for collection / drop off. To reduce the risk of transmission, staff will also be signing the children in/out rather than parents.

Breakfast, Tea and Activities

Included within the price of the fees, children will be able to choose from a range of cereals or toast and a drink for Breakfast. They will also be given a healthy snack and a drink during the evening session.

New Booking System

If you have used our Before / After school provision before, please ensure you are following the below procedures for booking sessions:

1. Go on to Parent Pay (tutorials available from Mrs. Mitchell if required) and select the sessions you would like to book for the following week. You will need to pay for the sessions there and then (it won't let you book the sessions if you do not pay). If you can't book a session, it may mean the slots (6) have already been taken up or you have not put the correct amount of funds in your account.
2. Sessions for the following week need to be booked for and paid for by 9am on a Friday.



3. If you still have debt outstanding from Busy Kids, this needs to be cleared before you will be given access to the new booking system.

Please be clear that no sessions can be booked without payment being made upfront. Additionally, if you are in the arrears from Busy Kids, this debt will have to be paid in full before you can book any sessions with the new club.

New Registration

Please fill out the registration details on the separate letter that is attached to this one. You must do this and hand it in before you can book sessions.

Friday afternoon / evening

As children go home on a Friday afternoon, we will not be running a fully operating system on Friday afternoon. However, we will operate a reduced service to support strictly key workers.

This session will only be open to parents that have discussed their requirements with the school prior to booking.

From lunch time (12pm or 12:30pm) til 3:30pm, children will be in a free homework club, socially distanced in the hall. From 3:30pm - 6pm they will then attend The Pod as in the other days.

The Pod Fees

Our before and after school provision has always been a very well-used and popular club and recently in the mornings, we have moved into the hall and employed another member of staff to accommodate the increasing demand and EYFS ratios. This increases costs and (along with other budgetary demands) we would like to inform you of the following price increase:

Due to increased costs for the running of The Pod, we have had to make the following price increase for when the club reopens:

Mornings – 7:30am – 8:30am / 9am **£4 per child per session**

Evenings – 2:50pm / 3:20pm – 6pm **£10 per child per session.**

If there is anything you would like to discuss regarding this letter, please feel free to email me headteacher@moorgateacademy.co.uk or ring the school on the usual number 01827 215240.

Thanks,

Jon Williams (Headteacher)